Term Information

Effective Term: Summer 2016
Previous Value: Summer 2013

Course Change Information

What change is being proposed? (If more than one, what changes are being proposed?)
The addition of a "go.osu.edu" short cut in the Course Description

What is the rationale for the proposed change(s)?
To help students more easily schedule their individual riding times.

What are the programmatic implications of the proposed change(s)?
(e.g. program requirements to be added or removed, changes to be made in available resources, effect on other programs that use the course)?
NONE

Is approval of the request contingent upon the approval of other course or curricular program request? No

Is this a request to withdraw the course? No

General Information

Course Bulletin Listing/Subject Area: Kinesiology: Sport, Fitness & Health Pr
Fiscal Unit/Academic Org: Department of Human Sciences - D1251
College/Academic Group: Education & Human Ecology
Level/Career: Undergraduate
Course Number/Catalog: 1161.03
Course Title: Horseback Riding: Western Style III
Transcript Abbreviation: Horse Ride West 3
Course Description: Student will refine level I and II skills, effectively execute patterns and transitions; identify and explain bits, clean equipment, identify concentrates and roughages (feeding).
Semester Credit Hours/Units: Fixed: 1

Offering Information

Length Of Course: 14 Week, 7 Week, 12 Week (May + Summer)
Flexibly Scheduled Course: Never
Does any section of this course have a distance education component? No
Grading Basis: Satisfactory/Unsatisfactory
Repeatable: Yes
Allow Multiple Enrollments in Term: No
Max Credit Hours/Units Allowed: 3
Max Completions Allowed: 3
Course Components: Laboratory
Grade Roster Component: Laboratory
Credit Available by Exam: No
Admission Condition Course: No
Off Campus: Always
Campus of Offering: Columbus
Prerequisites and Exclusions

Prerequisites/Corequisites
Prereq: 1161.02, EduPAES 1161.02, or equiv; travel and stable costs (rental of horse and equipment) for activities must be borne by the student.

Exclusions

Cross-Listings

Cross-Listings

Subject/CIP Code

<table>
<thead>
<tr>
<th>Subject/CIP Code</th>
<th>31.0599</th>
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<tbody>
<tr>
<td>Subsidy Level</td>
<td>General Studies Course</td>
</tr>
<tr>
<td>Intended Rank</td>
<td>Freshman, Sophomore, Junior, Senior</td>
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</table>

Requirement/Elective Designation

The course is an elective (for this or other units) or is a service course for other units

Course Details

Course goals or learning objectives/outcomes
• See attached file

Previous Value

Content Topic List
• Review of riding terminology
• Identifying and explaining bits
• Review of equipment; Equipment cleaning and maintenance
• Basic horse nutrition principles; Identifying concentrates and roughages
• Horse maintance: Basic horse first aid and stable maintain
• Jogging in the Western riding discipline
• Trotting in the Western riding discipline
• Canter in the Western riding discipline
• Lope in the Western riding discipline
• Patterns and transition
• Skills assessment; Review

Attachments

• KNSFHP 1161.03 Horseback Riding - Western-3 syllabus.docx
  (Syllabus. Owner: Shiebler, Charles L)
• KNSFHP 1161.03 Course Objectives.docx
  (Other Supporting Documentation. Owner: Shiebler, Charles L)
• Rationale for proposed change to KNSFHP 1161.docx
  (Other Supporting Documentation. Owner: Shiebler, Charles L)
## Workflow Information

<table>
<thead>
<tr>
<th>Status</th>
<th>User(s)</th>
<th>Date/Time</th>
<th>Step</th>
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<tbody>
<tr>
<td>Submitted</td>
<td>Shiebler, Charles L</td>
<td>10/22/2015 02:30 PM</td>
<td>Submitted for Approval</td>
</tr>
<tr>
<td>Approved</td>
<td>Folden Jr, H Eugene</td>
<td>10/28/2015 06:49 AM</td>
<td>Unit Approval</td>
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<tr>
<td>Pending Approval</td>
<td>Odum, Sarah A. Zircher, Andrew Paul Warnick, Bryan R. Achterberg, Cheryl L</td>
<td>10/28/2015 06:49 AM</td>
<td>College Approval</td>
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</table>
The Ohio State University
The Department of Human Sciences
KN SFHP 1161.03– Horseback Riding – Western 3
(1 credit)

Instructor:           Class
Location:
Class Number:       Meeting
Time:
Email Address:      Semester,
                    Year:
SFHP Website:      http://sfhp.ehe.osu.edu/
Course Website:    http://sgec.net/registrationintro.html
Required Text:     Supplemental textbooks are provided at the first lesson, and the price is included in the lab fee.

Course Description

Fundamentals, skills, and knowledge essential for safe riding in western style tack. This course is for the rider who has taken Levels 1 & 2 Western (1161.01 & 1161.02).

Relationship to Other Courses

This is a basic activity course in the Sport, Fitness, and Health Program. It is open to any student at The Ohio State University. There are no prerequisites for this course; however we do observe CHA national standards for horse and rider safety. Based upon these guidelines, a weight limit for riders of up to approximately 250 pounds will be observed.

Course Objectives

The student will demonstrate the appropriate level competence in the following skills:
1. Gain a more in-depth understanding of the function of tack and equipment and artificial aids.
2. Learn more advanced concepts for using the natural aids.
3. Improve the seat and overall horsemanship at all three gaits.
4. Understand and feel the differences in leads at the lope.
5. Understand and perform lateral movements, i.e. leg yields.
Off Campus Field Experience

The riding labs for this course are conducted completely off-campus. The course does not have any additional off-campus field experience requirements.

TENTATIVE Topical Outline

<table>
<thead>
<tr>
<th>Week</th>
<th>Meeting (Time/Day/Location)</th>
<th>Topic</th>
</tr>
</thead>
<tbody>
<tr>
<td>Week 1/Hour 1</td>
<td>Sid Griffith Equestrian Center</td>
<td>Bring printed and signed liability waiver to first class; Course introduction and overview; safety skills, horseback riding terminology; equipment overview, halter and leading; groom and tack; receive textbook</td>
</tr>
<tr>
<td>Week 1/Hour 2</td>
<td>Textbook Lesson: Read pages 2-10</td>
<td>Supplemental material to Riding Lesson 1</td>
</tr>
<tr>
<td>Week 2/Hour 1</td>
<td>Sid Griffith Equestrian Center</td>
<td>Walk/jog exercises reviewing bending and more precise control of the horse’s body</td>
</tr>
<tr>
<td>Week 2/Hour 2</td>
<td>Textbook Lesson: Read pages 11-19</td>
<td>Supplemental material to Riding Lesson 2</td>
</tr>
<tr>
<td>Week 3/Hour 1</td>
<td>Sid Griffith Equestrian Center</td>
<td>Work at walk, jog and lope demonstrating proper horsemanship and control</td>
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<tr>
<td>Week 3/Hour 2 (1-1/2 hours)</td>
<td>Textbook Lesson: Read and review pages 20-27; Open Book Midterm</td>
<td>Supplemental material to Riding Lesson 3 and midterm to be turned in Week 4</td>
</tr>
<tr>
<td>Week 4/Hour 1</td>
<td>Sid Griffith Equestrian Center</td>
<td>Walk, jog and lope exercises continuing work on bending and placing the horse in proper frame; Turn in Midterm</td>
</tr>
<tr>
<td>Week 4/Hour 2</td>
<td>Textbook Lesson: Read pages 28-33</td>
<td>Supplemental material to Riding Lesson 4</td>
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<tr>
<td>Week 5/Hour 1</td>
<td>Sid Griffith Equestrian Center</td>
<td>Continuation of Week 4 exercises</td>
</tr>
<tr>
<td>Week 5/Hour 2</td>
<td>Textbook Lesson : Read pages 34-41</td>
<td>Supplemental material to Riding Lesson 5</td>
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<tr>
<td>Week 6/Hour 1</td>
<td>Sid Griffith Equestrian Center</td>
<td>Introduction of lateral exercises and movement</td>
</tr>
<tr>
<td>Week 6/Hour 2 (1-1/2 hours)</td>
<td>Textbook Lesson: Read pages 42-49 review; Open Book Final Exam</td>
<td>Final Exam due to instructor @ week 7 lesson</td>
</tr>
<tr>
<td>Week 7/Hour 1</td>
<td>Sid Griffith Equestrian Center</td>
<td>Skill assessment and review; Turn in Final Exam</td>
</tr>
<tr>
<td>Week 7/Hour 2</td>
<td>All make-ups must be completed if applicable</td>
<td>Final Exam Grades Available</td>
</tr>
</tbody>
</table>

** No class or exam will be held for this course during final exam week.

**Course Requirements/Evaluation**

This course is S/U graded, Satisfactory/Unsatisfactory. The student must achieve 70% or greater to obtain a Satisfactory grade. You are required to ride 5 of the 7 hours in order to receive a satisfactory grade.

**Classroom Policies**

1. **Attendance Policy**
   This course utilizes the satisfactory/unsatisfactory grading option (S/U). Your grade is directly related to your participation. If your name does not appear on our final roster, we will assume that you are auditing the class and you will not receive a grade. Riders are required to attend 5 of the 7 hours and score an average of 70% or higher on the open book exams in order to receive a passing grade. There will be no make-ups under any
circumstances. Students are required to sign in each week on the attendance roster. Failure to do so may result in an absence. This includes no make-up allowances for exams or work conflicts. If you are in danger of failing the class, you are permitted to make-up the missed classes by the end of the grading period on a PAY PER RIDE basis only, which does not include discounts. Please note that the first class is an orientation and on the ground lesson only, regardless of your experience level. If the University is closed due to weather conditions, you will not ride, and classes will be made up only if the University does so.

2. Tardiness
Anyone arriving more than ten minutes late for class may not be allowed to participate, and shall be marked absent. Please be familiar with the traffic patterns in Northwest Columbus, and know how long it will take you to arrive at the stable on time for your lesson. We are in one of the busiest quadrants of Columbus and if your lesson is scheduled during rush hour you should plan for traffic delays.

3. Registration
Please proceed to the OSU Registration form on the course website http://sgec.net/registrationintro.html to complete the necessary information to secure your lab time. You will also be prompted to pay your lab fees at such time. You will not be able to secure a lab time without payment. Lab times will be sent to all students by the first Thursday prior to the start of the term/semester. Riding classes start the first week of each term/semester.

4. Fees
The stable charges a lab fee which covers the cost of our actual lessons. This fee is currently $191.00 and may be subject to change without notice. Any fees paid after the first week of the semester may be subject to a $25.00 late fee. The lab fees are payable on-line at our website under OSU Registration. Fees can be paid with all common credit cards or with an e-check. If you need to pay your lab fee with an alternate method such as cash, or money order, you will need to call the stable directly to make payment arrangements. Riders will not be permitted to participate until all university and lab fees are paid in full. Non-payment shall result in an absence for each week that fees are unpaid. Returned items are subject to a $35.00 bank fee. Any fee not received by the end of the semester will result in a non-passing grade. Textbooks are included in the price of the lab fee. Lost textbooks will result in a $20.00 replacement fee.

5. Drop & Refund Policy
Instructors for your class are scheduled for the entire term/semester based on the number of students enrolled at the formal registration. With that in mind, lab fees are non-refundable after orientation week. Requests for refunds must be submitted in writing and be postmarked no later than the Saturday of orientation week. Telephone calls, e-mails, and faxes do not serve as proper notification of intention to drop. Refunds will be pro-rated to include all classes taken and no-shows. All refunds will be subject to a $35.00 processing fee and require the return of textbooks in new condition or the processing fee will be $55.00.
Refunds will not be issued until the end of the semester by mail. Please allow 2-3 weeks for processing due to end of semester paperwork and grades. There are no exceptions to this policy, please do not ask. All no-shows will count as a class ridden and therefore charged to you if you drop the class and fail to give the stable the proper written notification.

6. Dress Code
We do not want to inconvenience students by purchasing special attire. Most of you will have the appropriate attire within your casual wardrobe. Appropriate attire includes: long pants, jeans, or riding breeches. Please NO slick clothing, sweat pants or revealing or baggy tops. Please dress according to the weather with appropriate layers on cold days. Riding, driving, or well fitted leather gloves are permitted, but no mittens. Leather shoes or boots with a sturdy toe and up to a one inch heel are the safest footwear, and will help prevent your foot from slipping through the stirrup. Oversized hiking, and work boots may not fit in the stirrups and are not recommended. Tennis shoes are not ideal due to their soft upper construction. Long hair should be secured off the face. Jewelry and other valuables are best left at home. We will ride indoors during inclement weather; however the arenas are not heated. ASTM/SEI approved helmets are mandatory and will be provided by the stables. Students may of course elect to purchase their own personal helmet. Generally, you can find suitable helmets at local tack shops or Tractor Supply Company. Feel free to call the stable if you have any questions on purchasing equipment.

7. Equipment Policy
ASTM/SEI approved helmets are mandatory, and are provided by the stable. If you would like information on where to purchase your own personal helmet, please check with your instructor. All other equipment is provided by the stable.

8. Risk Potential
As you are considering enrolling in a University Sport, Fitness and Health Program class, the University would like you to be aware that participation in any physical activity involves minor/serious risks to your body. Prior to participation you will be asked to read and sign a statement that you (or parent/guardian if under 18) are aware of these risks and that you consent to medical treatment in the event that you are injured. For certain classes that are potentially dangerous, vigorous, and/or involve risky behavior, you will be asked to sign a statement releasing the University and its’ instructors from liability in the event that you are injured as a result of your participation. Please print and sign the course liability form which is found on the stable’s registration site @ http://sgec.net/registrationintro.html Liability waivers must be turned in at the first class.

Media Waiver
In order to better serve our students across the university, the Sport, Fitness, and Health program will be using social media for program promotion. Students will be asked to complete a Media Waiver form for the purpose of releasing photographs, videos, etc. for use on various media sites. All students must sign the form but have the right to withhold
consent based on options provided on the consent form.

**Directions**

Destination: 7380 Scioto Darby Road, Hilliard, Ohio 43026 (http://www.mapquest.com). Please note that some Android phones are known to give improper directions to the stable, so please double check your route on MapQuest before attending the first class.

Directions from within the complex: Follow the tree-lined drive to the last barn on the left. The lesson barn will have a large #5 on the front. Please follow the speed limit signs we have posted. Speeding will not be tolerated due to the danger to animals, and children at play.

Carpooling: If you require carpooling assistance, please indicate this on your OSU Registration form. A representative of the stable will contact you personally to assist you with names of potential student drivers. Please be courteous about sharing gas expenses with your driver and meeting them on time each week. Gas fees should be discussed with the driver before the first class and paid on time.

**Academic Misconduct**

The Ohio State University’s Code of Student Conduct (Section 3335-23-04) defines academic misconduct as: “Any activity that tends to compromise the academic integrity of the University, or subvert the educational process.” Examples of academic misconduct include (but are not limited to) plagiarism, collusion (unauthorized collaboration), copying the work of another student, and possession of unauthorized materials during an examination. Ignorance of the University’s Code of Student Conduct is never considered an “excuse” for academic misconduct.

If the instructor suspects that a student has committed academic misconduct in this course, they are obligated by University Rules to report my suspicions to the Committee on Academic Misconduct. If COAM determines that a student has violated the University’s Code of Student Conduct (i.e., committed academic misconduct), the sanctions for the misconduct could include a failing grade in this course and suspension or dismissal from the University. For additional information, see the Code of Student Conduct (http://studentaffairs.osu.edu/resource_csc.asp).

**Citation of Sources**

Proper citation of sources used, either print or electronic, MUST be done to ensure you do not commit plagiarism, which is subject to reporting Academic Misconduct as described above. Carmen is equipped with software that instructors use to cross check every submitted paper for comparisons to a multitude of databases and sources. When an instructor finds a match to an existing source – even a student’s own previous work – the instructor is required to report those findings to the Committee on Academic Misconduct based on the university policies.

There are a variety of style standards for citation and numerous resources to find those guidelines. Below are a few links to assist you.
OSU Libraries:

http://library.osu.edu/find/resources/citation-examples/apa/

An example of the APA Style can be found at this website:

http://www.apastyle.org/

As you continue your academic career, you are expected to have familiarity with proper citation. This class is no different than any other course, so you will be held to the same standards as any other university course. If you have questions or need assistance with citation, you may contact me via email.

Citation Examples:

For APA style, a Reference List is included. Links to examples are given below.

Books
http://library.osu.edu/find/resources/citation-examples/apa/apa-style-guide-books/

Electronic Resources
http://library.osu.edu/find/resources/citation-examples/apa/apa-style-guide-electronic-resources/

Articles
http://library.osu.edu/find/resources/citation-examples/apa/apa-style-guide-articles/

**ODS Statement**

Any student who feels s/he may need an accommodation based on the impact of a disability should contact one of the instructors privately to discuss specific needs. The Office of Disability Services is relied upon for assistance in verifying the need for accommodations and developing accommodation strategies. Please contact the Office for Disability Services at 614-292-3307 (V) or 614-292-0901 (TDD) in room 150 Pomerene Hall to coordinate reasonable accommodations; http://www.ods.ohio-state.edu/. Please make sure that students know they will be expected to follow Americans with Disabilities Act Guidelines for access to technology.

**Statement on Diversity**

The College of Education and Human Ecology affirms the importance and value of diversity in the student body. Our programs and curricula reflect our multicultural society and global economy and seek to provide opportunities for students to learn more about persons who are different from them. Discrimination against any individual based upon protected status, which is defined as age, color, disability, gender identity or expression, national origin, race, religion, sex, sexual orientation, or veteran status, is prohibited.

The Department of Human Science is committed to maintaining a community that recognizes and values the inherent worth and dignity of every person; fosters sensitivity, understanding,
and mutual respect among its members; and encourages each individual to strive to reach his or her own potential. In pursuit of its goal of academic excellence, the School seeks to develop and nurture diversity, believing that it strengthens the organization, stimulates creativity, promotes the exchange of ideas, and enriches campus life. The Department of Human Science prohibits discrimination against any member of the school’s community on the basis of race, religion, color, sex, age, national origin or ancestry, marital status, parental status, gender identity, sexual orientation, ability status, health status, or veteran status.

Grievances and Solving Problems

According to University Policies, available from the Division of Student Affairs, if you have a problem with this class, “You should seek to resolve a grievance concerning a grade or academic practice by speaking first with the instructor or professor: Then, if necessary, with the department chairperson, college dean, and provost, in that order. Specific procedures are outlined in Faculty Rule 3335-7-23, which is available from the Office of Student Life, 208 Ohio Union.” “Grievances against graduate, research, and teaching assistants should be submitted first to the supervising instructor, then to the chairperson of the assistant’s department.”

Technology

The use of the course website is employed in this course for dissemination of course information and registration. Web Address: http://sgec.net/registrationintro.html. Additional means of communication between the instructor and students is available through the use of web-based email.
Course Objectives

The student will demonstrate the appropriate level competence in the following skills:
1. Gain a more in-depth understanding of the function of tack and equipment and artificial aids.
2. Learn more advanced concepts for using the natural aids.
3. Improve the seat and overall horsemanship at all three gaits.
4. Understand and feel the differences in leads at the lope.
5. Understand and perform lateral movements, i.e. leg yields.
Rationale for proposed change to KNSFHP 1161.xx

Students who currently enroll in KNSFHP 1161.xx Horseback Riding (any of the 6 different versions/courses) enroll through the normal steps on Buckeyelink. Once a student’s name shows up on the course roster the instructor emails them and explains they must go to the equestrian center’s website (www.sgec.net/registrationintro.html) in order to schedule their individual riding times. The inclusion of the URL into the course description should help expedite the registration process for students and the instructor.