Term Information

Effective Term: Autumn 2016

General Information

Course Bulletin Listing/Subject Area: Educ Sts: Educational Policy
Fiscal Unit/Academic Org: School/Educ Policy&Leadership - D1280
College/Academic Group: Education & Human Ecology
Level/Career: Graduate
Course Number/Catalog: 7897
Course Title: Special Topics: Educational Policy
Transcript Abbreviation: Spcl Tpcs: Ed Pol
Course Description: Special topics for professional educators and graduate students in selected areas; designed to provide the opportunity to update professional skills and review current research developments.
Semester Credit Hours/Units: Variable: Min 1 Max 5

Offering Information

Length Of Course: 14 Week, 7 Week, 4 Week (May Session), 12 Week (May + Summer)
Flexibly Scheduled Course: Sometimes
Does any section of this course have a distance education component?: No
Grading Basis: Satisfactory/Unsatisfactory
Repeatable: Yes
Allow Multiple Enrollments in Term: Yes
Max Credit Hours/Units Allowed: 20
Max Completions Allowed: 20
Course Components: Seminar, Lecture
Grade Roster Component: Lecture
Credit Available by Exam: No
Admission Condition Course: No
Off Campus: Sometimes
Campus of Offering: Columbus

Prerequisites and Exclusions

Prerequisites/Corequisites: Prereq: Grad standing or registration in one of the professional schools.
Exclusions:

Cross-Listings

Cross-Listings

Subject/CIP Code

Subject/CIP Code: 13.0401
Subsidy Level: Doctoral Course
Intended Rank: Masters, Doctoral, Professional

COURSE REQUEST
7897 - Status: PENDING

Last Updated: Wheaton, Joe Edward
11/19/2015
**Requirement/Elective Designation**

The course is an elective (for this or other units) or is a service course for other units

**Course Details**

- **Course goals or learning objectives/outcomes**
  - The purpose of this course is for students to have the opportunity to participate in research
  - Special topics for professional educators and graduate students in selected areas; designed to provide the opportunity to update professional skills and review current research developments

**Content Topic List**

- Special topics for professional educators and graduate students in selected areas; designed to provide the opportunity to update professional skills and review current research developments

**Attachments**

- Syllabus - Special Topics.docx
  (Syllabus. Owner: Wheaton,Joe Edward)

**Comments**

**Workflow Information**

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<th>Status</th>
<th>User(s)</th>
<th>Date/Time</th>
<th>Step</th>
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<td>11/19/2015 01:34 PM</td>
<td>Submitted for Approval</td>
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<td>Odum,Sarah A. Zircher,Andrew Paul Warnick,Bryan R. Achterberg,Cheryl L.</td>
<td>11/19/2015 01:35 PM</td>
<td>College Approval</td>
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SAMPLE SYLLABUS

The Ohio State University
Educational Studies
Course number (1 – 3 semester hours)
ESEPOL 7897: Special Topics: Educational Policy

Instructor:
Office Phone:
Office Hours: By appointment
Office:
Email:
Cell Phone:

Description/Rationale:
The purpose of this course is for students to have the opportunity to participate in research. This can include, but is not limited to:

- Participating in the development of a study through various activities (e.g., conducting a literature review, reviewing various measurement options, assisting with the design)
- Assisting the instructor with data collection, data entry, and/or analysis of the data for an on-going study
- Developing a study individually, relevant to the instructor’s research areas of interest and expertise, to be submitted to a local, state, or national conference
- Assisting another student with their research project
- Participate in student review of articles (this will assist you in how to effectively evaluate research as well as with your own research writing skills)

Academic Integrity:
The department has set forth clear policies and procedures regarding academic misconduct. These procedures can be found in the program handbook on the department website, and students are expected to read and follow these policies. All projects and tests will represent your own work unless otherwise specified. The student is responsible for understanding the limits of collaboration on all work in this class. Any use of others’ ideas and words without proper citation of sources is plagiarism and will result in a formal response from the instructor and university. Additionally, all assignments submitted in the course should be work produced specifically for this course. Academic misconduct will be handled on an individual basis; however, in most cases, students will receive the strictest consequences given by the University as explained in the academic misconduct policy. For additional information, see the Code of Student Conduct. http://studentaffairs.osu.edu/resource_csc.asp

Attendance:
Class attendance is mandatory. Students are expected to contact the instructor prior to an absence except in the case of an emergency. Deductions in a student’s final grade due to absences are at the discretion of the instructor. Students are also expected to be punctual and complete all assignments on time. Late assignments must be discussed with the instructor. The instructor reserves the right to deduct points for late assignments and/or return papers at the instructor’s convenience. Incompletes will be given only when discussed with the instructor at least one week prior to the due date for the last assignment. Incompletes will be given for
SAMPLE SYLLABUS

uncontrollable extenuating circumstances only. Students are encouraged to discuss class difficulties with the instructor as soon as possible.

Statement on Diversity
(Example statement) The College of Education and Human Ecology affirms the importance and value of diversity in the student body. Our programs and curricula reflect our multicultural society and global economy and seek to provide opportunities for students to learn more about persons who are different from them. Discrimination against any individual based upon protected status, which is defined as age, color, disability, gender identity or expression, national origin, race, religion, sex, sexual orientation, or veteran status, is prohibited.

The College of Education and Human Ecology is committed to maintaining a community that recognizes and values the inherent worth and dignity of every person; fosters sensitivity, understanding, and mutual respect among its members; and encourages each individual to strive to reach his or her own potential. In pursuit of its goal of academic excellence, the College seeks to develop and nurture diversity, believing that it strengthens the organization, stimulates creativity, promotes the exchange of ideas, and enriches campus life. The College of Education and Human Ecology prohibits discrimination against any member of the University’s community on the basis of race, religion, color, sex, age, national origin or ancestry, marital status, parental status, gender identity, sexual orientation, ability status, health status, or veteran status.

Off-Campus Field Experiences
Describe the nature of and provisions made for off-campus field experiences in terms of: (1) collaboration between OSU and school (or other) partners and (2) what will be the evidence that field experience objectives have been attained.

Professional Statement:
As graduate students and future professionals, you are required to obtain competencies in numerous areas including writing skills, presentation skills, clinical skills, and research skills. Standards for this class are compatible with professional standards. You are expected to have a good understanding regarding ethics and standards set forth by your professional organizations. You will be evaluated on various skills that are necessary to being a professional and competent professional. In addition to academic skills, and academic behaviors, you will also be evaluated on your professional judgment. Although there is no separate point allotment for professional conduct, your grade and success in this class can be influenced by poor professional judgment and conduct, and by poor academic performance and behaviors. These behaviors include, but are not limited to, working well with other professionals, other students, and clients, meeting deadlines for the class, dressing appropriately when working in the schools, and representing the program and the department in a professional manner. You are expected to behave like a professional and to engage in self-regulated learning while in this class. The instructor has the right to deduct points on an individual assignment or a final grade for unprofessional or unethical behavior of any kind. Depending on the severity of the violation, additional consequences may also be pursued.

Students’ Rights:
According to University Policies, available from the Division of Student Affairs, if you have a problem with this class, “You should seek to resolve a grievance concerning a grade or academic
practice by speaking first with the instructor or professor: Then, if necessary, with the department chairperson, college dean, and provost, in that order. Specific procedures are outlined in Faculty Rule 3335-7-23, which is available from the Office of Student Life, 208 Ohio Union.” “Grievances against graduate, research, and teaching assistants should be submitted first to the supervising instructor, then to the chairperson of the assistant’s department.

Technology Statement:
To be consistent with professional standards, students maybe expected to demonstrate certain technological skills in this class. These skills include using e-mail, searching the internet, and understanding basic word processing and power point. Students will also be expected to have e-mail accounts and access the school psychology list serve on a regular basis. Much of the out-of-class communication with students is done via Carmen or e-mail. And students may also be required to download Word and Power Point documents for class.

Course Requirements:
In order to participate in research, it is expected that you have completed or will complete the Collaborative Institutional Training Initiative (CITI) web-based human research course. This can be found through the website for the Office of Responsible Research Practices (ORRP) at: http://orrp.osu.edu. You will need to submit information to the instructor indicating your successful completion of the training.

Also, you will be required to participate in research. This can be on-going research that the instructor is conducting or development of your own research project related to the research interest and expertise of the instructor. Various options for participation will be discussed and you will have an option to choose tasks or you will be assigned tasks.

Meetings for this course will be scheduled on an as needed basis. The frequency and durations of meetings will be dependent upon the research that is being conducted.

This is a 1-3 credit course. You will be expected to participate in a manner consistent with the number of credit hours you have signed up for. For example, if you have signed up for 3 credits, your work load should be consistent with that of a 3 credit course (i.e., the time you would spend in lecture, completing readings, and completing assignments).

Activities that you will be expected to engage in include:

- **CITI Training** (if not already completed)
- **Article Reviews**
  - Must complete at least two reviews (dependent upon availability). Please note that I will provide you with the final review. It is expected that your second review is more fully developed in comparison to the first.
- **Research Assistance**
  - Literature review
  - IRB development
  - Database development
  - Data collection
  - Data entry
- **Conference Proposals**
  - Assist with writing and submitting conference proposals
  - Contribute to accepted conference proposals
SAMPLE SYLLABUS

- Review and provide feedback to conference presentations in preparation.
  - **Writing**
    - Contribute to current writing projects.