Committee: **Present:** Scot Danforth (Chair- T&L), Kay Stafford (ConSci), Belinda Gimbert (EPL), Eugene Folden (HDFS), Martha Belury (HumnNtr), Jackie Blount (Associate Dean), Theodoto Ressa (T&L- Graduate Student), Andy Zircher (Curriculum Coordinator), Abby Hurd (Office Associate- Academic Affairs) **Regrets:** Packianathan Chelladurai (PAES), Tessa Acker (HumnNtr- Undergraduate Student), Jennifer Klosterman-Lando (Assistant Dean- Student Services), Brian Warnick (EPL)

**Note:** Kay Stafford had to leave the meeting because of another commitment and was not able to vote on any of the motions. With only three voting members present for any voting, we did not have a quorum. Meeting minutes will be sent to Stafford and Chelladurai to seek their votes.

### I. Semester Conversion

**School of Teaching and Learning**

- **B.S.Ed. Science and Mathematics**
- **B.S.Ed. Teachers of English to Speakers of Other Languages**
- **B.S.Ed. Early Childhood Education**

**Specialist in Education, Education: Teaching and Learning**

Jess Mercerhill was present to answer questions regarding the T&L semester conversion proposals. Zircher explained that the BSEd’s in Science and Mathematics, TESOL, and ECE were submitted to and approved by the curriculum committee as proposals for quarter based programs in the past year. The proposals were forwarded to CAA with the thought that they might be approved in time to be offered in quarters, but the programs were never reviewed by CAA.

The Specialist in Education program was completely approved through the college and university for offering in quarters, however T&L does not intend to admit students to that program for quarters. This program was also approved within the last year.

Blount noted that according to the materials that were available, these proposals had not yet been approved by the unit. Zircher noted that they have been approved by the unit, that the materials submitted to the curriculum committee were downloaded before final unit approval. The programs were approved by Caroline Clark on behalf of Rebecca Kantor-Martin on 5/25/11.

Gimbert moved for approval of the semester proposals for BSEd in Science and Mathematics, BSEd in Teachers of English to Speakers of Other Languages, BSEd Early Childhood Education, and Specialist in Education, Education: Teaching and Learning. Belury seconded the motion. The motion received three votes in favor from present committee members. Minutes will be sent to those absent to get their votes.

**B.S.Ed. Early and Middle Childhood Studies**

Mercerhill presented. Zircher explained that the proposal for the BSEd in Early and Middle Childhood Studies was previously approved by curriculum committee, but that it was not approved by the college council at its May 6, 2011 meeting. Blount provided some questions meant to summarize the concerns raised at the council meeting, and the questions were sent to Kantor-Martin, Clark, and Mercerhill via
email. Kantor-Martin responded by email, and those correspondences were included in materials provided to the curriculum committee for the present meeting.

Danforth asked Blount if she felt the questions had been addressed adequately. Blount responded that she believed the response addressing the need for a fiscal plan for the program should be strengthened. In addition, Blount said that the program seems too loose. She said that typically she is in favor of giving students options and choices, but that she is not sure the Early and Middle Childhood can be characterized as a program because of the lack of focus. Finally, Blount explained that Dean Achterberg expressed concern over the low admissions standard for the major.

Stafford mentioned that the presentation of the pre-major, Early Childhood Education, Middle Childhood Education, and Early and Middle Childhood Education muddies the picture and makes it difficult to see the paths and how students progress. Stafford also said that she would prefer to see the hurdle for gaining acceptance to the licensure programs earlier so that students can know their status.

Conversion ensued with points that advising will play a key role for these majors and that students need to know as soon as possible whether they are competitive. This major may provide a place for those who are not admitted to go, but the major needs to have a clear defined path. Belury suggested that a core of courses may help with having more of a structure.

The committee agreed that the lack of a fiscal plan is a concern. They agreed that before the program can be approved, a plan of fiscal support must be developed.

The committee recommends that more structure be added to the program. Suggestions included a core of courses, clearer paths of concentration, or requiring a certain number of credits from different levels of courses.

The committee suggested that the T&L faculty revisit the entrance requirements and consider minimum grade point averages of 2.5 or 2.75. Gimbert noted that she believes that the minimum GPA for teacher licensure in Ohio is 2.5, and this would be important for students planning to proceed to a licensure program after the bachelor's degree.

Belury moved that the proposal for the BSED in Early and Middle Childhood Studies not be approved until the above items are addressed. Gimbert seconded. The motion received three in favor votes from those present. Votes from absent committee members will be sought by email.

Human Development and Family Science-

B.S. Human Development and Family Science

The issue with the semester proposal for the BS in HDFS is that their current program has three specializations- Family Studies, Early Childhood Development, and Middle Childhood Development. The semester proposal that was initially submitted had two specializations- Family Studies (converted) and Development and Prevention Science (re-envisioned from Early Childhood Development). The Early and Middle Childhood Development specializations will need to be included in the semester conversion proposal and be approved because HDFS has students in the specializations and for students who do not finish on quarters the specializations need to be converted to semesters so they can finish.

The items necessary for the two specializations that plan to deactivate should include a future end date, quarter advising sheets, semester advising sheets, a transition plan, and adjustments to other HDFS proposal documentation where appropriate. These materials would be straight conversions of existing major specializations existing in quarters.

Folden explained that he does not have the time to work on the changes to the HDFS undergraduate proposal prior to the June 3 college council meeting. Stafford suggested that one possible solution would
be for the curriculum committee to review the new proposal in a week or two by email. The question then was whether college council would be able to make a decision on the proposal in a timeframe that would allow us to resubmit the proposal to CAA with enough time for that body to review and approve with other semester conversion materials, review of which CAA hopes to have complete by the end of June or beginning of July.

Danforth said that he would ask Jerry D'Agostino if he would bring this issue to the college council and ask if they would consider this proposal after their last meeting.

II. 2011-2012 Undergraduate Program Sheets

Zircher explained the only Consumer Sciences and Human Development and Family Sciences had minor changes to their program sheets for 2011-2012. Folden explained that the changes for HDFS were editorial or changes that clarified language on the sheet. Zircher said that Consumer Sciences’ changes were the same- editing or clarifying adjustments.

Belury moved that all of the program sheets be approved with the stipulation that any that have not changed the dates to 2011-2012 do so. Gimbert seconded the motion. The motion received three votes in favor from present committee members. Minutes will be sent to those absent to get their votes.

Consumer Sciences- List of Changes

Consumer and Family Financial Services

Fashion and Retail Studies

Hospitality Management

Human Development and Family Science

Human Development and Family Science
- Early Childhood Development
- Middle Childhood Development
- Family Studies

Human Nutrition

Nutrition

Human Nutrition
- Dietetics
- Nutrition in Industry
- Nutrition and Community Health

Physical Activity and Educational Services

Exercise Science Education
- Exercise Science
- Health Promotion

Special Education
- Early Childhood Intervention Specialist
- Mild/Moderate Intervention Specialist
- Moderate/Intensive Intervention Specialist
Sport and Leisure Studies - Curriculum and Four Year Plan
Physical Education Teacher Education - Curriculum and Four Year Plan

Technical Education and Training
- Business Education
- Career and Technical Education
- Corporate Training and Development

Family and Consumer Sciences Education - Curriculum and Four Year Plan

III. Consent Agenda

Consent agenda passed without objection. With three voting members present, minutes will be sent to those who were absent to seek their vote on the consent agenda. One additional vote in favor is need to pass the measure.

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Flexibly Scheduled/Off-Campus Requests

AU 2011 EDU TL 703.08- Studies in TESOL: M.A. Students Only- 3 G Letter- This course introduces major theoretical approaches to second language acquisition for teachers and prospective teachers of foreign languages. Custodio, B.

AU 2011 EDU TL 727.10- Elementary Education- 3 G Letter- This course will explore fundamental principles and underlying concepts of service learning in order for teachers to design high quality classroom and/or community projects. Kinloch, V.

AU 2011 EDU TL 727.50- Integrated Teaching and Learning- 3 G S/U- Preparation for the Masters Teacher Designation by the Ohio Department of Education. Muir, P.

AU 2011 EDU TL 727.56- Drama, Language Arts, Literature and Reading Education- 3 G S/U- This course will look at research as it applies to issues that boys face with literature. Hayward, S.

AU 2011 EDU TL 727.56- Drama, Language Arts, Literature and Reading Education- 2 G S/U- Focus on identifying and understanding bullying in K-12 schools. Blackburn, M.

AU 2011 EDU TL 925.56- Reading and Literacy in Early and Middle Childhood- 4 G Letter- Reading and literacy in early and middle childhood. Rudge, L.

AU 2011 EDU TL 925.56- Reading and Literacy in Early and Middle Childhood- 3 G Letter- Ecopsychology is a new field that is developing in recognition that human identity and sanity are intimately linked to the well being of the earth. Swift, J.

IV. Announcements/Schedule

Zircher mentioned that only a third of the typical Outreach & Engagement courses were submitted for autumn quarter. He asked whether a consent agenda with only flexibly scheduled courses could be sent to the committee over the summer in July for approval. The committee agreed to this. Danforth mentioned that this can be brought up at the college council meeting on June 3, as which time a request can be made for prior approval of the summer consent agenda.